

Procedure for Requesting ASSET In-State Tuition Rate Senate Bill 13-033

To qualify for Colorado ASSET in-state tuition, a student must:

- Have attended a public or private high school in Colorado for at least three years immediately before graduation or completion of a general equivalency diploma (GED) in Colorado. Three years is defined as six academic terms from three separate academic years immediately preceding graduation or completing the Colorado GED.
- Be admitted to a Colorado institution of higher education or attends a reciprocal program in NM within 12 months of graduation from a Colorado high school or completion of a Colorado GED.
 - Students who graduated from a Colorado high school or completed their GED prior to September 1, 2013 and were not admitted into a Colorado institution of higher education within 12 months but meet ALL other eligibility criteria may qualify for in-state tuition by providing documentation proving the student has been physically present in Colorado for eighteen months prior to enrolling.
- Complete an affidavit with the College Opportunity Fund indicating that you have applied for legal presence or will apply as soon as you are eligible to do so.

All ASSET students:

- Submit CSU ASSET Application form and supporting documents 30 days prior to the first day of classes to Student Financial Services.
- Submit official Colorado high school transcripts indicating three years of attendance at a Colorado high school immediately before obtaining your Colorado high school diploma or Colorado GED to the Office of Admissions.
- Submit final Colorado high school transcript that shows the date of graduation or a Colorado GED certificate to the Office of Admissions.
- If you are a transfer student, submit official proof of acceptance at a Colorado college or university (institutions other than CSU) within 12 months of graduation from a Colorado high school or completion of a Colorado GED, if applicable to the Office of Admissions.
- Complete the affidavit and authorize the College Opportunity Fund at:
cof.college-assist.org.

Graduation from a Colorado high school or completed a Colorado GED before September 1, 2013:

- If you were not accepted to a Colorado college/university within 12 months of graduation from a Colorado high school or completion of a Colorado GED, you must submit proof of **18 months of continuous physical presence in Colorado** prior to the first day of the semester. The documents must indicate a Colorado mailing address in order to determine continuous physical presence. You must provide the following documents to prove 18 months continuous physical presence:
 - Required documents:
 - Copy of leases or rent receipts
 - Homeowners should include a copy of a warranty deed
 - If you lived with a friend or relative, you must provide a notarized statement from that person indicating the property address and the dates you lived with them. You must also provide a copy of their lease, rent receipts, or warranty deed
 - Provide at least 3 of the following documents:
 - Colorado State identification card or driver's license
 - Colorado vehicle registration
 - Proof of employment (W-2 or check stubs)
 - Signed copies of Colorado income tax return or Colorado tax transcript for the previous year
 - Letter from a person in a position of authority substantiating physical presence (i.e., clergy, high school counselor, social worker, homeless shelter, employer, etc.)
 - Official records from a religious entity in Colorado (e.g., baptism, first communion, wedding)
 - Birth certificates of your children born in Colorado
 - Insurance policies listing a Colorado residence
 - Military records
 - Any other relevant documents will be accepted on a case-by-case basis

College Opportunity Fund Procedure:

- Complete the affidavit and authorize the College Opportunity Fund at: cof.college-assist.org

Colorado State University ASSET Application Form

I am a: New Student Current Student Term: 20_____ Fall Spring Summer

Print Full Name (as it appears on your campus student records)	CSU ID: Colorado SASID: <i>10-digit High school ID#</i> Date of Birth:
Print Full Mailing Address (Number, Street, City, State, Zip Code)	Phone Number: CSU Email Address:

ONLY COMPLETE APPLICATIONS WILL BE ACCEPTED

_____ Official Final Colorado High School Transcript (s) to the Office of Admissions
 Please refer to the Office of Admissions website at
admissions.colostate.edu/futurefreshmenhowtoapply on how to submit a high school transcript.

_____ Official Colorado GED Transcript, if applicable to the Office of Admissions

_____ Transfer students need to provide documentation that you were admitted to a Colorado college/university or reciprocal school in NM (institutions other than CSU) within 12 months of graduating high school or completion of a GED

_____ College Opportunity Fund Affidavit at: cof.college-assist.org
(If you completed a paper application attach a copy)

_____ 18 months continuous physical presence in Colorado documents, if you did not attend a Colorado college/university within 12 months of graduating high school or completion of a GED (*Guidelines in Procedure for Requesting ASSET In-State Tuition Document*)

Signature

Date

Return completed forms to:

- Tuition Classification Officer at:
 - Secure document upload at sfs.colostate.edu, select “contact us” and “secure document upload”
 - Faxed to: 970-491-5010
 - Mail or deliver to: **Student Financial Services**
Division of Enrollment and Access
 Centennial Hall
 Colorado State University
 Campus Delivery 1065
 Fort Collins, Colorado 80523-1065